

INFORMATION SERVICES

POLICY COMMITTEE

REPORT

March 11, 2010

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INTER-OFFICE MEMO

TO: Information Services Policy Committee

FROM: Terry Lowe, Systems Coordinator, Information Services

DATE: March 11, 2010

SUBJECT: Monthly Report

SYSTEMS DEVELOPMENT PROJECTS

1. **InterLinc eGov**

DeLayne Peck continues to promote the Special Needs Linc. DeLayne is targeting deployment for Lincoln and Lancaster County in April, before the severe weather season. IS participated in the selection of the new CIC Internet Support Specialist. We have already begun the transition of content and application support on the city side of InterLinc. The first enterprise wide application Exchange, (In/Out Board) was released this month after a two month internal test. Finance will be the first full department to be trained. A variety R&D efforts are underway including new mobile applications for iPhone and Droid.

2. **EnterpriseOne (PeopleSoft)**

We have returned to a normal support mode, as was the case last year, with only a ½ FTE commitment.(80hrs per month) We are currently averaging less then 30hrs per month for the first eight months of this FY. New processor upgrade information was given to the E1 management group along with other support issues.

3. **Parks and Recreation Class Registration System**

Please see project information and related charts.

4. **Inmate Tracking and Management System**

Please review project information and related charts.

5. **Vendor Software Support/Selection**

Information Services continues to be engaged in a number of efforts to help select or do major upgrades of vendor software packages. LLCHD continues to implement the new medical records system. LFR is in the planning/implementation stages to deploy TabletPC, the replacement product of EMS Pro. Some, but limited, involvement with the Permits Plus to Accela Automation project.

PARKS & RECREATION CLASS REGISTRATION

Project Manager: Mark Wieting
Analyst: Chris Plock, Nick Wemhoff

March 11, 2010

Project Description:

This is a rewrite of the Parks and Recreation Class Registration. This currently is mainframe system which is manned by Recreation staff taking registrations from the mail or over the phone. The new system will allow for the public to register and pay for their classes themselves via the City/County web site. It will also allow staff to register persons for classes via phone or mail as is done currently. The system will monitor the registrations real time so that the maximum registrants is not exceeded. Staff will be interviewed to find any bottlenecks and areas for improvement in the registration process.

Current Events:

02/10 * The team met to discuss what items brought up at the interviews will be included in this project and which will be handled through separately funded projects later. The items which are being excluded from this project are: Shelter reservations, special events such as teen dances for which tickets are pre-sold and gift cards. Also, concerns were raised pertaining to different methods in which the individual centers perform the same tasks, class discounts, scholarships, payment plans, check in/out procedures, and the after-school programs among others. These were discussed with Sandy at a meeting on February 26th. The new system must invoke standardized procedures and it will be the task of Parks staff to determine this standardization.

Future Events:

03/10 * Work will continue to be done coding and testing the new application. Also, we will continue to meet with Parks staff to fine tune the business procedures.

History:

10/09 * There was a kick off meeting held to introduce the development team and the Recreation staff to be involved. A budget of 700 hours (\$50,400) and a development time frame of 6 - 9 months was disclosed. Sandy will provide to I.S. a list of staff members to begin the interview processes in November.

- 11/09** * No work was completed on this project as we never received the list of interviewees.
- 12/09** * No work was performed on this project as we have not received the list of persons to interview.
- 01/10** * The project team performed interviews with staff from three different Recreation Centers, the Nature Center, Shelter administration, and the web assistant. Information was gathered from all areas and it will be determined later what areas may fall outside the scope of this project.

COUNTY CORRECTIONS INMATE MANAGEMENT

Project Manager: Mark Wieting

March 11, 2010

Analyst: Jim Jambor

County Corrections Project Team: Kent Griffith, Melanie Koch

Project Description:

This is a rewrite of the current Lancaster County Corrections Inmate Management System. This has been a native ADMINS system for close to 10 years. With the building of a new facility, the IMS needs to have some major enhancements, as well as be upgraded to make use of the advantages provided by a web based environment. The data will remain based in the ADMINS data structures, but all presentation will be browser based through the internet. This will allow full integration with the rest of the CJIS members while providing more capability for display of graphics and photos, as well as a more modern visual presentation.

Current Events:

02/10 * The Passdown log project was implemented in early February. The name search module was completed and work was started on the Booking module. We will first work on full form, then short form. The lookup window process is nearing completion and when done will implement it where necessary. Also, work continued on the heading/frame of the pages. We also met with Corrections staff on the cell/welfare checks and commissary/inmate accounting.

Future Events:

03/10 * Finish all booking processes and finish the heading/frame. Begin the cell/welfare checks process.

History:

10/09 * The County Board unanimously approved the project at their staff meeting on 10/29/2009. Work is to begin immediately with a duration of 1 year and a budget of \$115,000.

11/09 * We had a kickoff meeting with Corrections staff on November 5th where the budget and time line were laid out and the Board's approval of the project was passed on. At another meeting on November 18th, we talked about looking at

other products to glean some ideas for this system. Melanie sent me some URLs of vendors and I will take a look at them. Otherwise, we will not be starting any work on this project until we finish up two other projects being worked on in the current system, Check Printing and Passdown Logs. Neither of these was included in the original estimate of the new system.

- 12/09 *** Check printing and Passdown logs were not implemented as hoped, so work continues on these projects. The project team did meet with three correctional officers to talk about the booking process and get their ideas for improvements and enhancements which were documented. Work has begun on the common routines, startup processes and the overall page design.
- 01/10 *** Neither of the outstanding projects, Passdown logs and Check printing were approved or implemented. Work was started on a name lookup/add/update module which could be called from any other module as needed. The basic flow of this module has been completed, but the editing and updating portions remain to be done. The name search is an integral part of the booking process, so it must be done before the booking process can be started. Work continued on the basic design of the page working with frames. The current standard frame will not work as is, because we will need more than the 3 programmable navigational buttons provided.